

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



---

**May 24, 2022**

**Regular Meeting at 6:30 P.M.**

---

*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

---

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT [WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM](http://WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM) BEFORE 5:00 P.M. ON MAY 24, 2022. COMMENTS SUBMITTED BY THIS TIME WILL BE DISTRIBUTED TO THE CITY COUNCIL PRIOR TO MEETING COMMENCEMENT, REFERENCED AT THE MEETING, AND INCLUDED WITH THE MEETING MINUTES. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.**

- 1. CALL TO ORDER**
  - 2. PLEDGE OF ALLEGIANCE** – Luna Vargas and Braxton Roper, Emile Elementary Safety Patrol  
  
**TEXAS PLEDGE OF ALLEGIANCE**  
*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
  - 3. INVOCATION** – Phil Woods, Police Chaplain
  - 4. PRESENTATIONS**
    - 4A. Mayor’s Report**
-

4B. Council Members' Report

4C. City Manager's Report

**5. WORK SESSION/BRIEFINGS**

5A. Receive report from the Bastrop Independent School District regarding BISSD bond funded improvements within the Gills Branch Watershed, compliance with City of Bastrop Stormwater Management Criteria, the BISSD District Proposal, receive information from city engineer, consider potential terms of a possible agreement, and provide direction to City Manager and City Attorney as appropriate. (Submitted by: Paul A. Hofmann, City Manager)

5B. Receive status report on Pecan Park Development, approximately 62 acres of the Pecan Park Development more specifically the Pecan Park commercial section better described as Parcel 1: Block 8, Lot 1, the Final Plat of Pecan Park Commercial, a subdivision in Bastrop County, Texas, Parcel 2: Common Area 1, Pecan Park Commercial Phase 1, a subdivision in Bastrop County, Texas, according to the map or plat thereof, recorded in Book 5, Page 146-A of the Plat records of Bastrop County, Texas., Parcel 3: 55.355 acres, more or less, located in Bastrop County, Texas, Parcel 1, Parcel 2, and Parcel 3 collectively, the Commercial Property; the current Memorandum of Understanding (MOU) between the City of Bastrop and owner; prior discussions with the owner and planning staff on amendments to the MOU, receive comments from the owner; and provide direction to City Manager and City Attorney as appropriate. (Submitted by: Paul A. Hofmann, City Manager)

**6. STAFF AND BOARD REPORTS**

6A. Receive presentation on the unaudited Monthly Financial Report for the period ending April 30, 2022. (Submitted by: Tracy Waldron, Chief Financial Officer)

**7. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) before 5:00 p.m. on May 24, 2022. Comments submitted by this time will be distributed to the city council prior to meeting commencement, referenced at the meeting, and included with the meeting minutes. Comments from each individual will be limited to three (3) minutes when read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## 8. CONSENT AGENDA

*The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.*

- 8A. Consider action to approve City Council minutes from the May 10, 2022, Regular meeting and May 12, 2022, Pre-Budget Planning Workshop. (Submitted by: Ann Franklin, City Secretary)
- 8B. Consider action to approve Resolution No. R-2022-52 of the City Council of the City of Bastrop, Texas, approving a professional engineering services contract with TRC Engineers, Inc. for the Riverwood Water Main Replacement – Phase I to a not to exceed amount of Fifty-Five Thousand Dollars (\$55,000.00); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Fabiola de Carvalho, MIAM, Director of Engineering and Capital Project Management)

## 9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Hold a public hearing and consider action to approve the first reading of Ordinance 2022-14 of the City Council of the City of Bastrop, Texas, annexing Burleson Crossing East, for 12.95 acres of land out of the Nancy Blakey Survey, Abstract No. 98, located east of Edward Burleson Lane and north of State Highway 71, as shown in Exhibit A, providing for findings of fact, adoption, establishing zoning and character district, repealer, severability, filing and enforcement; establishing an effective date; and proper notice and meeting, and move to include on the June 14, 2022 Regular Agenda for the second reading. (Submitted by: Jennifer C. Bills, Director of Planning & Development)
- 9B. Hold public hearing and consider action on the first reading of Ordinance 2022-15 of the City Council of the City of Bastrop, Texas, approving the Burleson Crossing East Zoning Concept Scheme, changing the zoning for 12.95 acres out of the Nancy Blakey Survey Abstract 98, from P2 Rural to P5 Core and establishing a plan on 19.81 acres, located east of Edward Burleson Land and north of State Highway 71, within the city limits of the City of Bastrop, as shown in Exhibit A, consideration of warrants and providing for findings of fact, adoption, repealer, severability and enforcement, proper notice and meeting; and establishing an effective date and move to include on the June 14, 2022 Consent Agenda for the second reading. (Submitted by: Jennifer C. Bills, Director of Planning & Development)

## 10. ADJOURNMENT

*All items on the agenda are eligible for discussion and action unless specifically stated otherwise.*

*The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).*

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Thursday, May 19, 2022 at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

*Ann Franklin*  
Ann Franklin, City Secretary

